

## NSW HealthNet

HealthNet is a secure state-wide electronic record used by the NSW public health service.

HealthNet contains a summary of your health information, for example, your discharge summaries, pathology and diagnostic test results and medication information. If you attend a public health service anywhere in NSW, in most cases this summary information will be available to your treating clinical staff via HealthNet.

## My Health Record

My Health Record is Australia's national digital health record system. All Australians have a My Health Record, unless they choose not to have one.

My Health Record provides you with an online summary of your health information. This summary information comes directly from the participating health services you have attended in Australia. For example, if you have attended a NSW public health service, a summary of your health information will be sent to your My Health Record, if you have one.

If you have a My Health Record, but do not wish for your information from a particular doctor's appointment or hospital visit to be included in your My Health Record, you must inform the health provider at the beginning of your visit.

It is important to note that if you restrict access to My Health Record, these restrictions are confined to My Health Record. Your treating clinicians will continue to have access to your health information in local medical record systems as part of your care.

For further information about My Health Record, telephone 1800 723 471, or go to: [www.myhealthrecord.gov.au](http://www.myhealthrecord.gov.au)



## Contact us

If you have questions or a complaint about the privacy of your health information, please contact:

The Privacy Contact Officer

Name: The Privacy Officer

Postal

address: Central Coast Local Health District  
PO Box 361, Gosford NSW 2250

Telephone: (02) 4320 3570

Email: [CCLHD-PrivacyRTI@health.nsw.gov.au](mailto:CCLHD-PrivacyRTI@health.nsw.gov.au)

## Translating and Interpreting service

If you require assistance with contacting the above services or require translation, please call the Translating and Interpreting Service (TIS) on 13 14 50.

For a privacy information leaflet in other languages, visit the Multicultural Health Communication Service at: [www.mhcs.health.nsw.gov.au](http://www.mhcs.health.nsw.gov.au)

# Privacy Information for Patients

## How we protect your health information



## Collection of your health information

In order to provide you with appropriate treatment, we may collect a range of health information about you. In general terms, this may include information about your health, your pathology and diagnostic test results, x-ray and other imaging, and information about your medication.

We collect health information directly from you wherever possible. If this is not possible, or in an emergency, we may refer to your previous health records, other healthcare providers and your My Health Record. We may also need to collect information from a family member, friend, carer or other person such as an interpreter who can help us to provide you with appropriate health care.

## Use or disclosure of your health information

Your health information may be used by the NSW public health service, or disclosed outside the health service, to enable appropriate care and treatment to be provided to you.

For example, your information may be used or disclosed as follows:

- to other health services, hospitals or medical specialists involved in your health care.
- to your nominated GP, including information provided with your discharge referral documents.
- to the Ambulance Service of NSW.
- to My Health Record.
- to contact you at home regarding follow-up appointments.
- to your carer to assist with your care.
- to contact you for feedback on the services you have received.
- to pastoral care workers, including hospital chaplains, providing spiritual and pastoral care.

- to students and other staff for training purposes.
- to other health services and authorised third parties to help prevent a serious and imminent threat to someone's life, health or welfare, such as in an emergency.
- for purposes relating to organ or tissue donation. This may include next of kin contact details.
- for operational and management activities, including funding, planning, safety and quality improvement.
- to investigate a complaint or incident.
- to manage a legal action or claim brought by the patient against the health service.

**If you do not wish for us to collect, use or disclose certain information about you, you will need to tell us and we will discuss with you any consequences this may have for your health care.**

The law also allows or requires for your health information to be disclosed to other third parties, for example:

- to State and Commonwealth government agencies for statutory reporting purposes, such as to report infectious diseases, cancer and other notifiable diseases; to report births and deaths, and to provide Medicare details.
- to researchers for public interest research projects as approved by a Human Research Ethics Committee.
- to other health services or law enforcement agencies, such as the police, if you provide us with information relating to a serious crime, including serious assault, domestic violence or child abuse.
- to other agencies where the information relates to the safety, welfare or wellbeing of a child or young person.

- to comply with a subpoena or search warrant if your health information is required as evidence in court.

## Security of your health information

We follow strict government standards regarding the secure storage of your health information in all formats. We regularly enhance and audit our systems in order to protect your information from unauthorised access, loss or other misuse.

Your information may be stored in a variety of ways within the NSW public health service. Most commonly, your health information will be a combination of a paper record and an electronic medical record.

## Access to your information

You are entitled to request access to your health information held by health services in NSW. Normally you will be asked to apply for access in writing and provide identification. You may be charged a fee if you request copies of your health record. Requests for access to information will be responded to as soon as possible or in most cases no later than 28 days.

Access to your information may be declined in special circumstances, such as where giving access would put you or another person at risk of mental or physical harm.

If you believe the information we hold about you is incorrect or an error has been made, please let us know and we will correct it or add a notation to your health record.

Requests for access to your health record should be addressed either to the Medical Records Department or to the manager of the health service facility you attended.